How to Distribute Home Repair Applications

The ASP Campus Chapter Application for Home Repair can be distributed to anyone. In fact, the more that are out there, the better chance it will land in the hands of a family that really will benefit from the service of your Appalachia Service Project Campus Chapter.

Ideas of locations to hand out CSP Home Repair Applications

- Department of Social Services
- Local churches
- Thrift shops
- Libraries
- Local school systems (counselors, family resource centers, etc.)
- Other existing non-profits (food banks, homeless shelters, etc.)
- Local hardware stores

Ways to Collect Applications

- Have a return address on the application added where the applications can be sent. See if you can get a club mailbox through your college or university. This address should not be an officer’s resident address for safety and consistency reasons, you don’t want your circulation of applications to ever be out of date.
- Have the agencies that you distribute them to collect them, with their permission. Then either you can check for completed applications frequently, or the agency can mail them to a specific address for you when they have several completed.

Your chapter should find a way to keep track of applications. It helps to have the information in some form of searchable database, such as Excel or Google Forms. It is also important to keep the original copy as well.